



Contingency Plan Verification Log

(revised 1/20/2005)



This log is to be completed by terminal facility owners/operators who are subject to the requirements of AS 46.04.030 and 18 AAC75, Article 4, and who **transfer petroleum products** to or from **tank vessels, oil barges** or **Nontank Vessels** over 400 GRT in Alaskan waters. Completion of this form is required by 18 AAC 75.465, which is printed on the back of this form. **This log must be completed monthly** unless the terminal has been given an exception by the Department, in writing, due to intermittent operation.

Type or Print Clearly

Month/Year _____

Terminal Name: _____

Terminal Owner: _____ Telephone: _____

Terminal Address: _____

Date	Name of Vessel (type or Print clearly)	Vessel Contingency Plan Holder (Company Name- type or Print clearly)	Vessel Operator Signature ¹	Terminal Owner or Operator Signature ²

¹ **VESSEL OPERATOR**, by signature, hereby certifies that a current copy of the response action plan section of the current approved oil discharge prevention and contingency plan for that vessel or barge is onboard the vessel or barge.

² **TERMINAL OWNER OR OPERATOR**, by signature, hereby certifies that the vessel operator has produced for his or her inspection an original or true photocopy of the certificate of approval for the oil discharge prevention and contingency plan which covers the operations of that vessel or barge. {An approval letter authorizing specific dates of operation is also required for a chartered vessel, which is temporarily covered under a contingency plan.}

18 AAC 75.465. Proof of approved plan

(a) The owner or operator of an oil terminal facility may not cause or permit the transfer of oil to or from a vessel, barge, or railroad tank car unless

(1) the operator of the vessel, barge, or railroad tank car has produced for inspection by the facility owner or operator the original certificate or a true photocopy of the original, approving the oil discharge prevention and contingency plan or nontank vessel plan for that operation; and

(2) the operator of the vessel, barge, or railroad tank car has certified, on a certification log form supplied by the department and maintained by the owner or operator of the oil terminal facility, that a copy of the response action plan section of the current approved oil discharge prevention and contingency plan, or the original certificate or a true photocopy of the original nontank vessel plan approval certificate, for that vessel or barge is on board the vessel or barge.

(b) The owner or operator of an oil terminal facility shall certify on the certification log form that the operator of the vessel or barge has complied with (a)(1) and (2) of this section. The facility owner or operator shall maintain the log on a monthly basis and shall submit the log for the previous month to the department within the first five days of the following month. Service is effective upon personal delivery or transmittal by facsimile or on the date of mailing by certified mail to the department. The department will retain copies of all log forms received under this subsection for three years after receipt.

(c) On the first working day after the operator of a vessel or railroad tank car fails to comply with the requirements of (a)(1) or (2) of this section, the oil terminal facility owner or operator shall report that failure to the department by telephone or facsimile.

(d) Verification and entry on the certification log form referred to under (b) of this section is required for each separate loading or unloading operation of a vessel at an oil terminal facility.

Form maybe mailed or fax to the Department.

**Mailing address: ADEC/IPP
555 Cordova St.
Anchorage, AK 99501**

fax number: (907) 269-7687